



AAMC Executive Board
Jamie Heinz, President
Brenda Ballou, 1st Vice President
Aaron Rhoades, 2nd Vice President
Melissa Jacobsen, Immediate Past President
Dani Snider, Secretary
April Trickey, Treasurer
Jamie Newman, Communications Director
Norma Alley, Education Director
Portland Highbaugh, Alaska Municipal League

**AAMC Executive Board Meeting
March 2, 2021, 3:00 p.m. – Held via Zoom**

1. CALL TO ORDER/ROLL CALL

President Heinz called the meeting of the Executive Board of the Alaska Association of Municipal Clerks (AAMC) to order at 3:00 p.m.

Members Present			Members Absent
Jaime Heinz	Melissa Jacobsen	Portland Highbaugh	Dani Snider
Brenda Ballou	Norma Alley	Aaron M. Rhoades	
Jamie Newman	April Trickey		

2. APPROVAL OF AGENDA

Ms. Alley, seconded by **Ms. Jacobsen**, moved to approve the agenda.

President Heinz called for objection to the motion to approve; no members objected.

3. APPROVAL OF MINUTES

A. January 20, 2021 Executive Board Meeting Minutes

Ms. Jacobsen, seconded by **Ms. Trickey**, move to approve the minutes.

President Heinz called for objection to the motion to approve; no members objected.

4. TREASURER’S REPORT – None

5. PRESIDENT’S COMMUNICATIONS

- A. California Virtual Conference
- B. Washington only Board Meeting.
- C. Oregon going to have an In Person Conference.

6. UNFINISHED BUSINESS – None

7. NEW BUSINESS

- A. Authorizing a Letter of Opposition Regarding Section 22 of Senate Bill 39 be Sent to the Senate President and Sponsor of the Bill

Ms. Jacobsen, seconded by **Ms. Newman**, moved to approve and send Letter of Opposition regarding Section 22 of Senate Bill 39 as provided in the packet.

It was noted a vote by the Senate on Senate Bill 39 has been postponed until April 9, 2021, with a re-write in the works.

President Heinz called for objection to the motion to approve; no members objected.

- B. Amending the Policies and Procedures to Make the Records Committee a Standing Committee

Ms. Alley and **Ms. Pevan** discussed the proposal to establish the Records Committee as a regular committee in the Policies and Procedures and the committee's need for guidance.

Ms. Jacobsen, seconded by **Ms. Ballou**, moved to approve the Records Committee be a Permanent Committee.

Ms. Trickey indicated that there are 10 boxes of records that need to be addressed and gone through; added that the Secretary's consistent involvement on the committee would be beneficial. Also noted that Adena Benn had a list of box contents.

Ms. Alley, seconded by **Ms. Trickey**, amend the motion to require that the person serving as AAMC Secretary also serve on the Records Committee.

President Heinz called for objection to the amendment motion; no members objected.

President Heinz called for objection to the motion to approve as amended; no members objected.

8. COMMITTEE REPORTS

Ms. Alley discussed the Education Committee's need for the decision to be made whether the 2021 AAMC Conference was going to be in-person, virtual, or hybrid, in order to appropriately plan for education sessions. She noted the survey that had been distributed among the membership and the results of that survey.

Ms. Newman, seconded by **Ms. Ballou**, introduced the Motion to hold the 2021 AAMC in Anchorage in person this year.

President Heinz called for objection to the motion to approve; no members objected.

9. COMMENTS/QUESTIONS

10. ADJOURNMENT

There being no further business, **President Heinz** declared the meeting adjourned at 4:05 p.m.

Transcribed by: Aaron M. Rhoades (Not a verbatim transcript)