



**AAMC Executive Board**  
**Sara Peterson**, President  
**Melissa Jacobsen**, 1st Vice President  
**Jamie Heinz**, 2nd Vice President  
**Shellie Saner**, Immediate Past President  
**Dani Snider**, Secretary  
**April Trickey**, Treasurer  
**Kassi Mackie**, Communications Director  
**Kacie Paxton**, Education Director  
**Betty Svensson**, Alaska Municipal League

**AAMC Executive Board Meeting**  
**June 25, 2019, 2:00 p.m. – Held via Teleconference**

**1. CALL TO ORDER**

**President Peterson** called the meeting of the Executive Board of the Alaska Association of Municipal Clerks (AAMC) to order at 2:02 p.m.

Members Present		Members Absent
Sara Peterson	Dani Snider	Jamie Heinz
Kacie Paxton	Kassi Mackie	April Trickey
Shellie Saner	Melissa Jacobsen	Betty Svensson

**2. APPROVAL OF AGENDA**

**Ms. Paxton**, seconded by **Ms. Saner**, moved to approve the agenda.

**President Peterson** called for objection to the approval of the agenda; no members objected.

**3. APPROVAL OF MINUTES**

A. May 14, 2019 Meeting Minutes

**Ms. Mackie**, seconded by **Ms. Saner**, moved to approve the meeting minutes.

**President Peterson** called for objection to the approval of the minutes; no members objected.

**4. NEW BUSINESS**

A. Appoint an individual to fill unexpired term for Communication Director

**Ms. Paxton**, seconded by **Ms. Mackie**, moved to appoint Jamie Newman to the remaining term as the Communications Director.

**Ms. Paxton** and **President Peterson** expressed appreciation to Ms. Mackie for her work as Communications Director. Ms. Mackie stated it has been a pleasure working with everyone.

**President Peterson** called for objection to the approval of the appointment of Ms. Newman as the Communications Director; no members objected.

B. Discussion of request by AML for AAMC to host a session during the Annual AML Conference

**President Peterson** stated that Nils Andreassen with the Alaska Municipal League (AML) reached out to her to see if the Clerks might host a session during the AML conference the afternoon of Wednesday, November 20. She reported he is open to whatever the session might look like, possibly something like “Partnering with Your Clerk”. She asked Executive Board members whether there was any interest or ideas on the issue.

**Ms. Paxton** stated she liked the idea as it would give Clerks a chance to network with colleagues on a broader scale. She stated she would be willing to help work on the project but not necessarily put on the session. She offered a couple of suggestions about how to find out what type of information may be valuable to include in the session. She stated that Ms. Newman had also expressed an interest in helping. **Ms. Snider** echoed Ms. Paxton’s support of the idea and stated she would be willing to help also. Ms. Paxton commented that the three of them could discuss the issue and report back to the Executive Board at the next meeting.

**President Peterson** stated that she would respond to Mr. Andreassen’s email and copy Ms. Paxton, Ms. Snider, and Ms. Newman. She asked for other thoughts or objections to the plan forward, and there were no objections or remarks from members.

**5. COMMITTEE REPORTS** – None

**6. COMMENTS/QUESTIONS** – None

**7. ADJOURNMENT**

**Ms. Snider** moved to adjourn the meeting.

Hearing no objection, **President Peterson** declared the meeting adjourned at 2:13 p.m.