



**AAMC Executive Board**

Brenda Henry, President  
April Trickey, 1st Vice President  
Lori Strickler, 2nd Vice President  
*Vacant*, Immediate Past President  
Dani Snider, Secretary  
Renee Krause, Treasurer  
Kim Lane, Communications Director  
Beth McEwen, Education Director

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**AAMC Executive Board Meeting Minutes  
June 27, 2023, 2 p.m. – Held via Microsoft Teams**

**CALL TO ORDER/ROLL CALL**

**President Henry** called the meeting of the Alaska Association of Municipal Clerks (AAMC) Executive Board to order at 2:02 p.m.

<b>Members Present</b>			<b>Members Absent</b>
Brenda Henry	Beth McEwen	Lori Strickler	April Trickey
Dani Snider	Kim Lane		Renee Krause

**APPROVAL OF AGENDA**

**K. Lane** moved to approve the agenda. There was no discussion.

**President Henry** called for objection to the motion to approve the agenda; no members objected.

**ITEMS OF BUSINESS**

A. Review of Applications for Immediate Past President

**President Henry** announced that Jamie Heinz was the only applicant for the IPP position, and she reported that A. Trickey, although absent, is supportive of appointing J. Heinz. Other members present expressed support for the appointment.

**President Henry** called for objection to appointing J. Heinz as the IPP; no members objected.

B. Thank-you gift for MSB Webmaster

**President Henry** reported there was a snafu between AML and the webhost on paying the bill to host the AAMC website, and that is why the website was down recently. She stated she worked with the Mat-Su Borough’s webmaster to investigate and resolve the issue. She asked whether there was any objection to her spending up to \$25 for a gift for the MSB webmaster as a “thank you” for helping get the AAMC website back online. Members spoke in support and offered thanks to the webmaster for his help.

**President Henry** called for objection to her spending up to \$25 for a gift for the MSB webmaster as a “thank you” for helping get the AAMC website back online; no members objected.

## **COMMENTS**

**B. McEwen** asked when the July Executive Board meeting would be to wrap up the Policies and Procedures (P&P) review and to discuss the AML’s contract with the AAMC. She expressed concern that the AML still may not be fulfilling the duties outlined in the contract, although they did get some financial information to Treasurer Krause. **President Henry** reported that she had a frank conversation with AML Executive Director Nils Andreassen earlier in the day. She stated that she requested a meeting with N. Andreassen, R. Krause, and A. Trickey, and she commented that the AAMC should not have to remind AML when bookkeeping deadlines are approaching. **President Henry** stated that when the AAMC has requested financial information, AML has refused and stated that they will provide financials on a quarterly basis. **B. McEwen** thanked **President Henry** for having a conversation and ongoing conversations with AML in that regard.

**L. Strickler** asked how the AML contract is billed and paid. **President Henry** replied that the AML invoices the AAMC via the Treasurer. **B. McEwen** shared that some financial information from January through (possibly) March were shared by the AML, but she is unsure whether the issue regarding the AAMC’s taxes has been resolved. **President Henry** acknowledged **B. McEwen**’s concerns and stated that the concerns are being addressed. **L. Strickler** asked **B. McEwen** how she received the financial information, and **B. McEwen** stated that she received it from R. Krause, possibly because she serves on the AAMC Finance Committee.

**D. Snider** followed up on the messaging to the membership item that was brought up last meeting. **President Henry** stated that item will be included on a larger meeting agenda in the future, along with the following items: AML/AAMC contract, proposed bylaw amendments, AAMC pins order, and P&P wrap-up. She stated she intends to meet with N. Andreassen again before having the discussion on the AML/AAMC contract. **D. Snider** thanked **President Henry** for standing up for the AAMC when speaking with the AML staff.

## **ADJOURNMENT**

There being no further business, **President Henry** declared the meeting adjourned at 2:16 p.m.

Transcribed by: D. Snider