



AAMC Executive Board

Brenda Ballou, President
Brenda Henry, 1st Vice President
April Trickey, 2nd Vice President
Jamie Heinz, Immediate Past President
Dani Snider, Secretary
Renee Krause, Treasurer
Kim Lane, Communications Director
Beth McEwen, Education Director
Portland Highbaugh, Alaska Municipal League

**AAMC Executive Board Meeting
December 16, 2021, 11:00 a.m. – Held via Zoom**

1. CALL TO ORDER/ROLL CALL

President Ballou called the meeting of the Executive Board of the Alaska Association of Municipal Clerks (AAMC) to order at 11:06 a.m.

| Members Present | | | Members Absent |
|------------------------|--------------|--------------------|-----------------------|
| Brenda Ballou | Jamie Heinz | Portland Highbaugh | Kim Lane |
| Brenda Henry | Beth McEwen | | Dani Snider |
| April Trickey | Renee Krause | | |

2. APPROVAL OF AGENDA

Ms. Krause, seconded by **Ms. Heinz**, moved to approve the agenda.

President Ballou called for objection to the motion to approve the agenda; no members objected.

3. NEW BUSINESS

A. Swear in newly elected Treasurer Renee Krause

President Ballou swore in newly elected Treasurer Renee Krause.

B. Consider granting Immediate Past President Jamie Heinz an extension to establish her new Clerk position upon relocation to Anchorage

President Ballou stated that Past President Jamie Heinz’s last day at the City of Kenai is Friday, December 17, 2021. She stated Ms. Heinz received a letter from Barbara Jones, Municipal Clerk for the Municipality of Anchorage, offering her job within the Municipal Clerk’s/Election Office with a start date of January 3, 2022.

Ms. Trickey asked whether Ms. Heinz had accepted the job offer. **Ms. Heinz** stated that she had accepted the job in the Municipal Clerks/Election Office for the Municipality of Anchorage. She read the job offer letter, which included service on the Executive Board.

Discussed ensued. The Board unanimously concluded that Ms. Heinz meets the qualifications for her position on the Executive Board as she is currently employed as the City Clerk of Kenai and has accepted a job within the Municipal Clerk's Office of Anchorage; therefore, no extension would be necessary.

4. COMMENTS/QUESTIONS – None

5. ADJOURNMENT

There being no further business, **President Ballou** declared the meeting adjourned at 11:10 a.m.

Transcribed by: D. Snider