



Oracle Newsletter



President's Message

Welcome to the Alaska Association of Municipal Clerks (AAMC).

AAMC was established in 1965 by a group of 13 determined clerks for the purpose of promoting sound local government and making continuing education for municipal clerks throughout Alaska a priority.

AAMC is a professional organization comprised of borough, city, and village clerks from across the state, each dedicated to growth and professional development as municipal clerks.

I invite you to explore our website where you'll find information on our annual conference, educational opportunities, scholarship information, newsletters, and many other resources.

My theme this year is It takes GRIT to be a clerk: Growth, Resilience, Integrity & Tenacity. As municipal clerks, we view professional, continuing education as a priority; we also endeavor to rise to challenges that ultimately result in personal growth and development, as difficult as that can be sometimes. We have learned first-hand how important it is to be resilient, as each of us has had to be incredibly adaptive and flexible over the last 18 months. Integrity is a critical character requirement of a clerk, and our citizenry relies upon us to embody that strength. And finally, tenacity, or just plain stick-to-it-ness, is sometimes what gets us through the day. These are four elemental characteristics that not every person in the world can claim, but clerks can because they have grit!

Brenda Ballou, MMC
AAMC President
Seward City Clerk
Phone: 907-224-4045



Inside this issue

- Clerk of the Year 2
- News in Brief..... 3
- President's Theme 4
- AAMC Membership Info 5
- Executive Board 6





Clerk of the Year Award History

The Clerk of the Year award was established in 2000 to recognize Alaska municipal clerks who have made significant contributions toward furthering the municipal clerk professional development through education, demonstrating leadership, and making significant contributions to the quality of life in their community.



Clerk of the Year, Sara Peterson, MMC



The 2021 Clerk of the Year (COTY) award was presented to the City of Sitka's City Clerk and former AAMC President, Sara Peterson, MMC, during its 2021 Annual Conference Banquet.

Below are remarks prepared by COTY Committee Chair Melissa Jacobsen when presenting the award to Sara.

This year's awardee was recognized for her dedication in all facets of the role of the municipal Clerk. The letters of support provided by her Manager, Mayor, and co-workers all speak of her leadership, knowledge of meeting process, strong communication skills, and dedication to her community.

Her manager describes her as an advocate for continuing education for herself and her subordinates. She's a caring mentor and has mastered the balance of personal and professional relationships with those she leads. Her office runs efficiently as she guides her team with an emphasis on public service first.

Fellow Clerks recognize her contributions to furthering the municipal clerk profession through her many years of service on AAMC committees and on the executive board. As AAMC President she focused on providing education sessions requested by the membership through input from conference surveys.

She was nominated by her former Deputy Clerk who speaks of her in the highest regard. Her co-workers talk of her efforts toward positive political discourse that may not have been achieved without her dedication to ensuring her community's public meetings are both as civil and public as possible. They acknowledge her efforts in keeping her community connected during the pandemic. They say she is good hearted and good natured; her bright smile and infectious laughter can be counted on to help them through the ups and downs of local government. Even in their most stressful moments she has shown grace, grit, and gratitude.

Although she started in the Planning Department, she found her place as deputy clerk in 2008 and as municipal clerk in 2015. She has achieved both her certified municipal clerk and master municipal clerk designations. And in 2019 she spent the year encouraging us to launch our kites and fly beyond our comfort zones... and it looks to me like she's still flying high!

Congratulations Sara!

News in Brief

- * *Congratulations* April Trickey, MMC, Fairbanks North Star Borough, Borough Clerk, on her Master Municipal Clerks (MMC) designation!
- * *Congratulations* Miranda Honest, CMC, Municipality of Anchorage, Business License Official, on her Certified Municipal Clerk (CMC) designation!
- * Visit <https://www.alaskaclerks.org/general/page/committees> for a complete list of current AAMC Committee assignments and contact information.
- * Visit alaskaclerks.org for all approved Executive Board meeting minutes, conference information, certification information (CMC/MMC), resources/publications, and more!
- * Click here for the most up to date [AAMC Bylaws](#).
- * Registration is OPEN for the 2022 NCI (Northwest Clerks Institute). Visit <https://www.nwclerks.org/event/113bacad-fd70-47ac-8107-1c80c258b9df/summary> for more information.
- * Click here to view the [IIMC Region IX Winter Newsletter](#).
- * Click here for information on IIMC Membership, Education Programs and the upcoming IIMC [2022 Annual Conference](#).

2021 Conference Theme



President Ballou's theme for her presidency and Annual Conference is

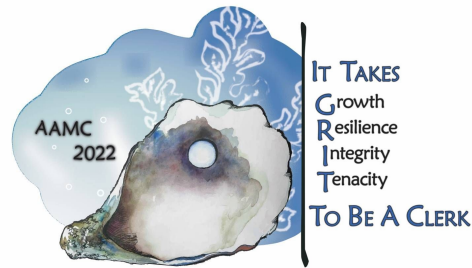
“ It take GRIT to be a Clerk”.

“Growth, Resilience, Integrity & Tenacity. As municipal clerks, we view professional, continuing education as a priority; we also endeavor to rise to challenges that ultimately result in personal growth and development, as difficult as that can be sometimes. We have learned first-hand how important it is to be resilient, as each of us has had to be incredibly adaptive and flexible over the last 18 months.

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These are four elemental characteristics that not every person in the world can claim, but clerks can because they have grit!”

Membership Committee Report



Show your GRIT in 2022! Join or Renew your membership with AAMC today.

Membership runs from January 1 – December 31. Complete the attached application or apply online at alaskaclerks.org. Questions?

Contact Membership Committee Chair Adena Benn at adena.benn@fnsb.gov or (907) 459-1412.

To use the fillable PDF, click here: [2022 AAMC Membership Application](#).

Billing Questions?

- Contact Shawn Myers, Finance Officer, at shawn@akml.org or (907) 586-1325.

About AAMC

The Alaska Association of Municipal Clerks (AAMC) was established in 1965 by a group of 13 determined clerks with the intent to promote sound local government and the continuing education of municipal clerks throughout Alaska. Today, AAMC is a professional organization of borough, city, and village clerks from across Alaska dedicated to the continued growth and development of the municipal clerk profession.

Published by Clerks for Clerks!

If you have news to share or ideas for future additions of the Oracle newsletter, please email Communications Director Kim Lane at clerk@wrangell.com.

Executive Board:

President Brenda Ballou, MMC, City of Seward

First Vice President Brenda Henry, MMC, Matanuska-Susitna Borough

Second Vice President April Trickey, MMC, Fairbanks North Star Borough

Immediate Past President Jamie Heinz, MMC, City of Kenai

Communications Director Kim Lane, MMC, City & Borough of Wrangell

Education Director Beth McEwen, MMC, City and Borough of Juneau

Secretary Danyielle Snider, MMC, City of Fairbanks

Treasurer Renee Krause, MMC, City of Homer



WWW.ALASKACLERKS.ORG

This newsletter was published by
Communications Director
Kim Lane
clerk@wrangell.com
907-874-2381





Alaska Association of Municipal Clerks

Oracle Newsletter

President's Message



Happy Spring AAMC Members!

As much as I'm thrilled that our daylight hours are getting longer, let me start this message by saying my thoughts and prayers are with the people of Ukraine. There is nothing in my world that comes anywhere close to the fear and devastation that those fine people are enduring at this moment in history. Please keep them in your hearts and minds.

As your president, I will be traveling in March to attend the Washington Municipal Clerks Association (WMCA) 50th Annual Conference in Pasco, Washington. If the Washington clerks are even half as excited as the Alaska clerks were last November to hold their conference in person again, it will be great. Then, in April, I will attend the City Clerks Association of California (CCAC) Annual Conference in Burlingame, California. I'm excited to learn new things from the clerks throughout Region 9 and possibly bring back ideas that we can use in Alaska.

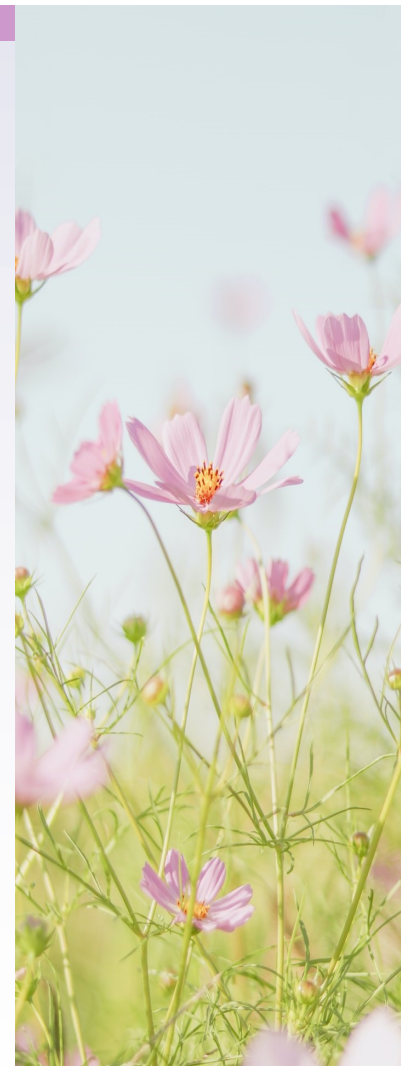
Turning closer to home, and this may seem far away, but some initial planning has already begun for our AAMC 57th Annual Conference in November in Anchorage. I can assure you that our Education Committee is already working on creating a worthwhile educational program that will benefit us all.

Before I sign off, I want to encourage you to take advantage of the Northwest Clerks Institute training in June. There is no better training for clerks than attending these professional development courses. If budget is a concern, there is scholarship funding available and I strongly encourage you to apply. You will not regret spending a week on the gorgeous campus of the University of Puget Sound with your fellow clerks from across Region 9, and I guarantee you will make friends and establish relationships with colleagues that you will appreciate having throughout your entire career.

My best to you,

Brenda Ballou, MMC

AAMC President



Inside this issue

- Fundraising Committee Report... 2
- Education Committee Report 2
- Membership Committee Report. 3
- AAMC Board Vacancies.....4-5
- IIMC Conference Information 6
- IIMC Conf. Region IX Dinner 7
- NCI Institute Information..... 8
- NCI Scholarships Announced 9
- Municipal Clerks Week 10
- Contact Information 11





Fundraising Committee Report

Get your AAMC Swag in time to represent our great organization at your regional and national conferences! Scan the QR or visit <https://www.redbubble.com/people/AAMCFundraising/shop> to see the new products.

Currently available are items with the official AAMC logo as well as the 2021 and 2020 merchandise.

Use the QR code to view all of the items available!

Here is a sneak peek!



Education Committee Report

The Education Committee is diligently planning the education sessions for our 56th annual conference to be held this coming November in Anchorage.

After reviewing your conference surveys and comments, we are working to incorporate your suggestions for this year's conference for the Academy and General Sessions. Stay tuned for more information on our Athenian Dialogue, Academy Session, and General Sessions!

Remember, the registration for Northwest Clerks Institute is open! More information can be found here: <https://www.nwclerks.org/event/113bacad-fd70-47ac-8107-1c80c258b9df/summary> and on Page 8 in this Oracle!

2021-2022 Education Committee Members:

Beth McEwen, Chair, Jamie Newman, City of Wasilla, Sonya Pevan, Mat-Su Borough, Lori Strickler, City of Bethel, Johni Blankenship, Kenai Peninsula Borough, Barbara Jones, Municipality of Anchorage, Randi Broyles Kenai Peninsula Borough, Sarah Stanifer, City of Wasilla, Alekka Fullerton, Haines Borough, Heidi Gaegel, City of Seldovia, Kacie Paxton, Ketchikan Gateway Borough, Mandy Honest, Municipality of Anchorage, Jamie Heinz, Municipality of Anchorage



Membership Committee Report



Happy Spring from the Membership Committee! Thank you to all our returning members and a hearty welcome to those new to AAMC.

New in 2022!

- We welcomed 13 new and 23 renewing clerks to AAMC so far this year.

Renew today!

- Memberships need to be renewed yearly, don't get left behind!
- All billing is handled by AML. Invoices are not automatically sent. You must have an application on file if you request to be invoiced.
- Complete the application online or use our fillable pdf form. Please complete only one.



Interested in Chairing the Membership Committee? Earn points toward certification!

I am looking for another clerk that is interested in becoming chair of the Membership Committee. Please call if you're curious and we can chat about basic functions and time commitment. (907) 459-1412.

Questions? We're here to help!

Sonya Pevan, CMC, Mat-Su Borough

sonya.pevan@matsugov.us

Laurie Sica, MMC, Retired

infosica@gmail.com

Lina Cruz, Kodiak Island Borough

lcruz@kodiakak.us

Annika Woods, City of Kodiak

awoods@city.kodiak.ak.us

Adena Benn, CMC, Fairbanks North Star Borough adena.benn@fnsb.gov

Recent Recipients of the CMC and MMC Designation

Congratulations to Alaska's recent recipients of the prestigious Certified Municipal Clerk (CMC) and Master Municipal Clerk (MMC) designation from the International Association of Municipal Clerks.

- **April Trickey, MMC**
Borough Clerk,
Fairbanks North Star Borough
- **Brenda J. Henry, MMC**
Assistant Borough Clerk,
Matanuska-Susitna Borough
- **Miranda Honest, CMC**
Business License Official,
Municipality of Anchorage

The Certified Municipal Clerk (CMC) program is designed to enhance the job performance of the Clerk in small and large municipalities. To earn the CMC designation, a Municipal Clerk must attend extensive education programs. The CMC designation also requires pertinent experience in a municipality. The CMC program prepares the applicants to meet the challenges of the complex role of the Municipal Clerk by providing them with quality education in partnership with institutions of higher learning, as well as State / Provincial / National Associations. The CMC program has been assisting clerks to excel since 1970.

The Master Municipal Clerk (MMC) program is the second and more advanced of the two professional designations granted by IIMC. The MMC program is an advanced continuing education program that prepares participants to perform complex municipal duties. The program has an extensive and rigorous educational component and a professional contribution component. The MMC applicant must demonstrate that they have actively pursued education and professional activities.



Elections Committee Report



CALL FOR CANDIDATES ALASKA ASSOCIATION OF MUNICIPAL CLERKS

Interested in becoming a part of this great organization?

AAMC is currently accepting declarations of candidacy for several positions on the executive board. Being on the AAMC executive board is a rewarding experience, and is a great opportunity to utilize your skill set and help direct the future of AAMC.

Open Positions:

- **Second Vice President** (1-year term, 4-year commitment)
- **Education Director** (2-year term)
- **Secretary** (2-year term)

For more information on each position and forms required please go to: <https://www.alaskaclerks.org/general/page/2022-aamc-executive-board-declaration-candidacy-0>

If you have any questions on being on the executive board please reach out to AAMC President Brenda Ballou at bballou@cityofseward.net

**AAMC – Promoting Sound Local
Government since 1965**

**Why you
should apply:**

**Give back to the
Clerk community**

Learn new skills

**Foster new
friendships**

**Promote Alaskan
Clerks**



Send your Declarations of Candidacy no later than August 31, 2022 to:

Taylor Lee
City of Ketchikan
334 Front Street
Ketchikan, AK 99901
taylorl@ktn-ak.us



Notice to Prospective Board Candidates

Submitted by Nominations Committee Taylor Lee

If you are filing as a candidate for the upcoming vacant seats on the AAMC Executive Board, you must complete the Declaration of Candidacy and Biographical Sketch forms (available on pages 6 and 7), and submit them by **August 31, 2022**, to Taylor Lee, AAMC Elections Committee Chair.



The forms are also available from the AAMC website: alaskaclerks.org

If you have questions, please contact Taylor at: Phone: 907-228-5604 | Email: taylorl@ktn-ak.us | Mailing: Taylor Lee, City of Ketchikan, 334 Front Street, Ketchikan, AK, 99901

What to expect when you file for office

Verifying Eligibility of Candidates

The Elections Committee shall verify with the Membership Committee that those who have declared meet the qualifications of Article IV, Section 2, Eligibility for Office , of the AAMC Bylaws.

The Elections Committee shall provide the list of the qualified candidates to the Executive Board by their September meeting.

Preparation of Ballot

The Elections Committee shall prepare the ballot with the names of all qualified candidates for office. The ballot shall provide a space for a “write-in” vote for each office; provided, however, that the eligibility provisions for write-in candidates shall apply.

Notification of Membership

The candidate information shall be made available to the membership by e-mail and posted to the AAMC website no later than September 15. The information packet shall contain:

- declaration of candidacy; and
- candidate statements; and
- photo (if provided).

Each candidate on the ballot shall be notified by the President or designee of the election results. If a write-in candidate is elected to any position and indicates a willingness to serve, the President or designee shall notify the candidate of the requirements set forth in Article IV, Section 1 and Section 4(b) of the AAMC Bylaws.

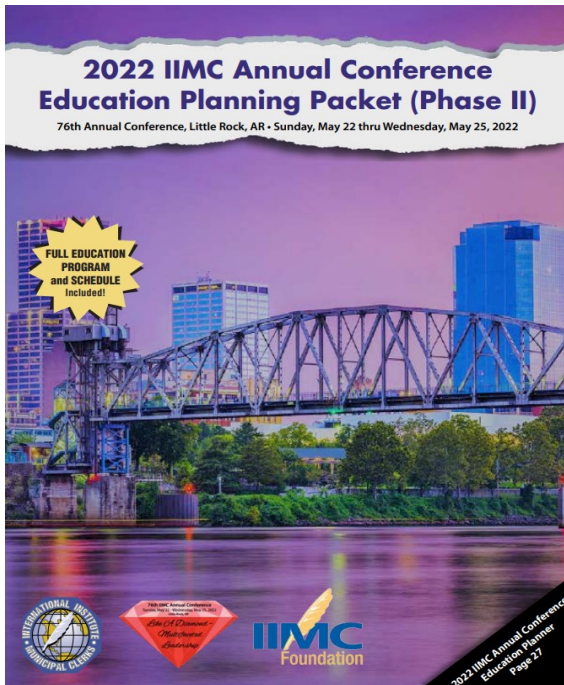


2022 IIMC Annual Conference



76th IIMC Annual
Conference:
Little Rock, Arkansas

SUNDAY, MAY 22 - WEDNESDAY, MAY 25, 2022



Click on the
link for more
information

REGISTER

Consider attending the Region IX Dinner at IIMC. The dinner will be held on Monday, May 23rd from 6:30 - 8:30 pm at the Clinton Presidential Center

<https://www.californiacityclerks.org/events/EventDetails.aspx?id=1623367&hhSearchTerms=%22region+and+ix%22>

See page 7 for more details!



IIMC Region IX Dinner



The poster features a scenic view of a city skyline at sunset with a bridge over a river. A circular badge indicates a price of \$30 per person. The text includes the event name, host information, date, time, menu details, and contact information. Logos for CCAC, 42 bar and table, and the Clinton Presidential Center are at the bottom.

JOIN US!
IIMC Region IX Dinner

HOSTED BY CCAC DURING THE IIMC ANNUAL CONFERENCE
LITTLE ROCK, ARKANSAS

42 bar and table at the Clinton Presidential Center
Monday, May 23, 2022
6:30 – 8:30 pm
Cajun Creole Menu, Cash Bar
To sign up, please email jblair@hmbcity.com

CCAC
CITY CLERKS ASSOCIATION OF CALIFORNIA

42
bar and table

CLINTON
PRESIDENTIAL
CENTER

To Register for the Region IX Dinner at IIMC on Monday, May 23rd from 6:30—8:30 pm at the Clinton Presidential Center, visit this link:

[https://
www.californiacityclerks.org/
events/EventDetails.aspx?
id=1623367&hhSearchTerms=
%22region+and+ix%22](https://www.californiacityclerks.org/events/EventDetails.aspx?id=1623367&hhSearchTerms=%22region+and+ix%22)

Registration for this dinner is available until May 13, 2022, so don't wait.... Register NOW!

Contact Jessica Blair if you have any questions

jblair@hmbcity.com
(650) 726-8271



Northwest Clerks Institute (NCI)



Program Schedule

Professional Development I:

Sunday, June 5 - Friday, June 10, 2022

PD: \$725

Overnight: \$625

Commuter: \$300

Professional Development II:

Sunday, June 12 - Friday, June 17, 2022

PD: \$725

Overnight: \$625

Commuter: \$300

Professional Development III:

Sunday, June 19 - Friday, June 24, 2022

PD: \$725

Overnight: \$625

Commuter: \$300

Professional Development IV:

Monday, June 13 - Thursday, June 16, 2022

PD: \$625

Overnight: \$450

Commuter: \$250

SAVE THE DATE for 2023!

University of Puget Sound, Tacoma, WA

PD I June 4-9, 2023

PD II June 11-16, 2023

PD III June 18-23, 2023

PD IV June 12-15, 2023

Invest in Your Future—Attend the 2022 Northwest Clerks Institute

All successful professionals sharpen their skills on a regular basis. Your job is multi-faceted and changing. New citizen demands, legal changes in procedures and new information technologies have increased the pace of your work and require you to plan and expedite many different tasks at once. You are the citizen's first point of contact in your local jurisdiction, and your elected officials count on you to make sure that your public meetings, records, elections and other special projects operate smoothly.

The job of Clerk is not getting any easier and you know the importance of keeping abreast of the latest issues and trends. The best way to do just that is by investing in continuing education and obtaining certification as a CMC and MMC. The Northwest Clerks Institute provides a comprehensive curriculum in public administration management, technical skills and professional/personal development.

The Institute experience is a unique combination of state-of-the-art classroom training, high impact networking, and one-on-one mentoring with municipal leaders and instructors. The professional friendships you will develop at the Northwest Clerks Institute will prove invaluable over the course of your career.

Decide to make a difference in your organization, career and future. Join us at the Northwest Clerks Institute.

The Value of the Institute

Strong curriculum builds your management skills:

- Leadership development classes help you manage more effectively
- Practical courses target areas such as financial management, records management, legal issues, and other topics critical to your success

Learn from Professional Faculty:

- Local government leaders share their expertise
- Small class sizes enhance the interactive experience
- Dynamic speakers, trainers and consultants facilitate sessions and class discussions

Peer relationships are fostered:

- Participants make new connections and renew old ones, creating a strong professional support system
- Best practices and proven solutions are shared among participants and faculty.

The Institute focuses on issues critical to maintaining effectiveness in the public sector and the professional Clerk's role in those processes. Sessions will provide both overviews and in-depth examinations of issues in public administration, interpersonal communications, and special topics related to Clerk operations.



2022 NCI Scholarships Announced!



The Scholarship Committee has awarded the following Northwest Clerks Institute (NCI) Scholarships

PD-I

Jeremy Jacobson, Deputy Clerk, Nome

Benji Johnson, Admin Aide to Clerk, Wasilla

Cullen Mahaffy, AAIH - Fairbanks North Star Borough

PD-II

Meghan Thibodeau, Deputy Clerk, City of Kenai

Rochelle Rodak, Deputy Clerk, City of Fairbanks

PD-IV

Lori Goddell, City Clerk, Dillingham





Municipal Clerks Week

Resources

Here are several pieces of information to help you in promoting the event:

[2022 Proclamation to complete \(DOC\)](#)

[2022 Municipality News Release to complete \(DOC\)](#)

[2022 Radio Release promoting the week to complete \(DOC\)](#)

[Mayor and City Manager Notification Request \(PDF\)](#)

[2022 Event Promotion Fact Sheet \(PDF\)](#)

[2022 Event Promotion Checklist \(PDF\)](#)

Celebrating the 53rd Annual Professional Municipal Clerks Week

May 1 through 7, 2022 will be the 53rd Annual Professional Municipal Clerks Week. Initiated in 1969 by IIMC and endorsed by all of its members throughout the United States, Canada and 15 other countries, the week is a time of celebration and reflection on the importance of the Clerk's office.

In 1984, President Ronald Reagan signed a proclamation that officially declared Municipal Clerks Week the first full week of May.

In 1994 and 1996, President Bill Clinton also signed proclamations confirming Municipal Clerks Week.

The week will feature a week-long series of activities aimed at increasing the public's awareness of Municipal Clerks and the vital services they provide for local government and the community. Please make use of the promotional materials listed below.

Available on our Media Center is a 2 minute video of the Municipal Clerks Week Event at the San Diego County Airport Authority and IIMC's five-minute promotional video Partners in Democracy. These are a great promotional ideas!



Visit the IIMC Website for Promotional Materials. Courtesy of the Public Relations and Marketing Committee for IIMC!

<https://www.iimc.com/463/Public-Relations-Marketing-Committee>



About AAMC

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First Vice President Brenda Henry, MMC, Matanuska-Susitna Borough

Second Vice President April Trickey, MMC, Fairbanks North Star Borough

Immediate Past President Jamie Heinz, MMC, Municipality of Anchorage

Communications Director Kim Lane, MMC, City & Borough of Wrangell

Education Director Beth McEwen, MMC, City and Borough of Juneau

Secretary Danyielle Snider, MMC, City of Fairbanks

Treasurer Renee Krause, MMC, City of Homer

WWW.ALASKACLERKS.ORG

This newsletter was published by
Communications Director
Kim Lane
clerk@wrangell.com
907-874-2381





ORACLE



President's Message

How amazing is this summer going?! We have had so much sun in Seward, I think we could mow our lawn twice a week and barely keep up. I hope your summer is going well and that you're getting the most out of it!

I was fortunate enough to attend the IIMC Conference in Little Rock, Arkansas last month, and it was wonderful. The education program was terrific, and Alaska was well represented. How thrilling it was to see IIMC President Sheri Pierce up on the big stage, representing every municipal clerk in the state. And not only that, Jamie Newman was installed as our new IIMC Region IX Representative. So incredibly proud of both of these fine clerks who care so much about this profession!

Planning for our AAMC 57th Annual Conference continues; although I don't have details to share at this moment, information will be coming out very soon. The Northwest Clerks Institute training is currently underway in Tacoma, Washington, and these professional development courses are invaluable. If you were unable to attend this year, or if budget is a concern, please apply for a scholarship next year. You will really benefit from spending a week with your fellow clerks from Region 9, and you really will make friends and establish relationships with colleagues that will stay with you throughout your entire career.

All my best,

Brenda Ballou, MMC



Inside this issue

AAMC Conference Info	2
Resolution 2022-01	3-5
Region IX Director Rept.	6-7
Clerk of the Year	8-9
Membership Rept.	10
Interview with Past President	11-13
Filing for AAMC Office	14
Fundraising Committee	15
Contact Information	16

NEW AAMC Conference Date & Location -
Dena'ina Civic Center and Convention Center in Anchorage



SAVE *the* DATE

ANCHORAGE

DECEMBER

3 - 6, 2022

57th Annual Conference

Athenian Dialogue (Dec 3)

Academy (Dec 4)

Conference (Dec 5 - 6)

Banquet (Dec 6)



PLEASE TAKE NOTE...

The Date for the 57th Annual AAMC Conference will be December 3 - 6, 2022. The Venue will be the Dena'ina Civic and Convention Center.

The Host Hotel will be the Marriott Anchorage Downtown.



TRANSMITTAL

Municipal Clerks in Alaska serve as the Election Official in local elections and often assist the State of Alaska in the conduct of statewide elections.

The Alaska Association of Municipal Clerks (AAMC) is a professional organization dedicated to the education of municipal clerks statewide and to sound local government.

On April 27, 2022, AAMC adopted attached Resolution 2022-01, expressing its non-partisan, professional concern that altering the position of municipal clerk from an appointed position to an elected position would jeopardize the role of the clerk as a fair and impartial referee in elections and cause clerks to violate the state's conflict of interest law.

In the interest of preserving integrity in elections, the AAMC believes municipal clerks should adhere to the highest ethical standards as well as legal requirements.

Brenda Ballou, President

Alaska Association of Municipal Clerks
c/o 217 2nd St., Ste. 200
Juneau, Alaska 99801
www.alaskaclerks.org



**ALASKA ASSOCIATION OF MUNICIPAL CLERKS
RESOLUTION NO. 2022-01**

A RESOLUTION SUPPORTING THE APPOINTMENT OF MUNICIPAL CLERKS IN ALASKA; URGING MUNICIPALITIES TO RETAIN THE APPOINTMENT OF THE MUNICIPAL CLERK; AND OPPOSING EFFORTS TO ALTER THE POSITION OF THE MUNICIPAL CLERK FROM AN APPOINTED OFFICIAL TO AN ELECTED OFFICIAL

WHEREAS, AS 29.20.360 calls for the appointment of the clerk as an officer of a municipality by either the chief administrator or by the governing body unless otherwise provided by ordinance, and

WHEREAS, AS 29.20.380 provides for the duties of the municipal clerk, which among many other responsibilities, requires the administration of all municipal elections, and

WHEREAS, AS 29.20.010 outlines that a municipal clerk could be in violation of the Conflict of Interest law by participating in the official action of conducting an election while appearing on the ballot, because that same municipal clerk could have a substantial financial interest in the outcome of the election – i.e., retaining the position, and

WHEREAS, AS 29.20.010 applies to home rule and general law municipalities, and

WHEREAS, AS 29.20.600, provides that the clerk, before taking office, shall take an oath to perform the duties of office honestly, faithfully and impartially, and

WHEREAS, according to the local government specialists in Division of Community and Regional Affairs, a sub-unit of the Alaska Department of Commerce, Community, and Economic Development, there are currently no elected municipal clerks in the State of Alaska, and

WHEREAS, the mission of the Alaska Association of Municipal Clerks is to provide for the continuing professional education of municipal clerks across the state and to promote sound local government,

NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE BOARD OF THE ALASKA ASSOCIATION OF MUNICIPAL CLERKS AS FOLLOWS:

Section One: The AAMC Board urges maintaining the position of municipal clerk in Alaska as an appointed official in order to retain the integrity and neutrality of the clerk in conducting elections.

Section Two: The AAMC Board opposes efforts to alter the position of municipal clerk in Alaska from an appointed official to an elected official for the legal and ethical reasons noted in the foregoing recitals and in Section One.

Effective Date of Resolution. This resolution will be effective the 27th day of April, 2022.

ENACTED THIS 27th DAY OF APRIL, 2022.



Brenda Ballou, President

ATTEST:

Danyielle Snider, Secretary

Alaska Association of Municipal Clerks
c/o 217 2nd St., Ste. 200
Juneau, Alaska 99801
www.alaskaclerks.org

Message from Jamie Newman, MMC, Region IX Director

I was honored to be sworn-in as Region IX Director at the Annual Business Meeting held during the International Institute of Municipal Clerks (IIMC) 76th Annual Conference in Little Rock, Arkansas, May 2022.

As selected by the Arkansas Host Committee, the Conference theme was “Like a Dimond – Multifaceted Leadership.” The theme captured the spirit of Little Rock and its people, both shining with charm and hospitality. As stated by Co-hosts, Dianne Whitbey, MMC and Susan Langley, “we are leaders in many capacities within our communities ... As Municipal Clerks, we all know the importance of working together and being part of the “team.”



The Conference was particularly special to me because AAMC member Sheri Pierce, MMC, Valdez City Clerk, presided over the Conference as IIMC President. Sheri represented us with warmth, intelligence, professionalism, and grace, and I couldn't have been prouder to be an Alaskan Clerk and a member of AAMC!

The Conference featured eight Academy Sessions, four Athenian Dialogues, two general sessions, and 35 concurrent educational sessions. While the learning opportunities were aplenty, the diamond of the Conference was the time I spent visiting with, networking, and learning from fellow attendees.

The City Clerks Association of California (CCAC) hosted the Region IX Dinner at the Clinton Presidential Library on May 23. The dinner was an opportunity to meet and reconnect with friends from the Region IX States of Alaska, California, Oregon, and Washington! A special thank you to CCAC Communications Director Jessica Blair and President Melissa Thurman for organizing and hosting a beautiful evening of camaraderie and goodwill!

As an official member of the IIMC Board, I participated in my first Board meeting on May 25. Action taken at the meeting included:

- Appointment of Barbara Blackard of Arkansas as incoming Budget Committee Chair.
- Approved Executive Director and Executive Committee Member travel to Regions X/XI.
- Request to substitute complimentary conference accommodations and registration for incoming board members representing state/provincial associations. (The Board sent the request to the Policy Committee for review and comment.)
- Board directed staff to create and conduct a membership survey to determine the viability of associate membership in relation to IIMC certification.

Message from Jamie Newman, MMC, Region IX Director cont.

The Board will convene again in Orlando, Florida, November 10 – 13, at its midyear Board meeting.



VOTE - Constitutional Amendments. If you haven't already done so, please vote on the proposed Constitutional Amendments that were presented at the Annual Business meeting in Little Rock. The DEADLINE to vote is **July 24, 2022**. You should have received an email from Janis at IIMC via Survey Monkey to cast your ballot. If you have not received the email, contact Janis Daudt, Director of Member Services at janis@iimc.com or 909-417-3972.

If are not a member of IIMC, please contact me to discuss the benefits of membership. I

believe every member of AAMC should be a member of IIMC! The benefits of membership will open you up to a world of educational opportunities both virtual and in-person, publications, networking, and most importantly certification!

Ruth Post of Philomath, Oregon and I jointly serve as Region IX Directors. As an incoming Director, Ruth took me under her wing by going over duties and responsibilities, providing important background information on matters before the Board, and introducing me to all things IIMC. Ruth has been the City Recorder for Philomath since 2002. She is a former President of the Oregon Association of Municipal Records and member of the Northwest Clerks Institute Committee. As your Region IX Directors, if there is anything we can do to assist you with an IIMC issue, please let us know.

I sincerely appreciate AAMC supporting my candidacy to the IIMC Board, and the opportunity to represent such a dynamic group of municipal leaders!

Enjoy the summer by catching lots of fish, picking lots of berries, recreating, and hopefully finding some sunshine!

Warmly,

Jamie Newman, MMC
Region IX Director

Contact Jamie & Ruth at:
Jamie Newman, MMC
jnewman@cityofwasilla.gov
907-373-9090

Ruth Post, MMC
Ruth.Post@philomathoregon.gov
(541) 929-6148

Nominations Are Open for the 2022 Municipal Clerk of the Year Award



The Municipal Clerk of the Year Committee is seeking nominations for the 2022 Municipal Clerk of the Year award. This is your opportunity to honor a municipal clerk who meets the award criteria.

Award Criteria:

- The nominee has made significant contributions to furthering the municipal clerk profession.
- The nominee is committed to the improvement of municipal government in Alaska and in his or her home community.
- The nominee is dedicated to continuing professional development through education.
- The nominee demonstrates leadership in the office of municipal clerk and in the community.
- The nominee has made significant contributions to the quality of life in the community in which he or she serves.
- The nominee's length of service.

If you know of a municipal clerk who meets the criteria, please take the time to complete and submit a nomination form with accompanying documentation to:

City of Homer

Office of the City Clerk

Melissa Jacobsen, City Clerk

491 E. Pioneer Avenue, Homer, Alaska 99603

[mjacobson@ci.homer.ak.us](mailto:mjacobsen@ci.homer.ak.us)

Fax: 907-235-3130

The nomination packet is available from the AAMC website or contact Melissa Jacobsen to request a packet.

Past Clerk of the Year Past Awardees

Former Recipients of the Municipal Clerk of the Year Award, include:

- ♦ 2021 Sara Peterson, MMC, City and Borough of Sitka
- ♦ 2020 Melissa Jacobsen, MMC, City of Homer
- ♦ 2019 Kacie Paxton, MMC, Ketchikan Gateway Borough
- ♦ 2018 Nova Javier, MMC, Kodiak Island Borough
- ♦ 2017 Jamie Newman, MMC, City of Wasilla
- ♦ 2016 Johni Blankenship, MMC, Kenai Peninsula Borough
- ♦ 2015 Debra Marlar, MMC, City of Kodiak
- ♦ 2014 Jo Johnson, MMC, City of Homer
- ♦ 2013 Katy Suiter, MMC, City of Ketchikan
- ♦ 2012 Janey Hovenden, MMC, City of Fairbanks
- ♦ 2011 Laurie Sica, MMC, City and Borough of Juneau
- ♦ 2010 Jean Lewis, CMC, City of Seward
- ♦ 2009 Sheri Pierce, MMC, City of Valdez
- ♦ 2008 Colleen Ingman, MMC, City and Borough of Sitka
- ♦ 2007 Marjorie Harris, CMC, Municipality of Skagway
- ♦ 2006 Kristie Smithers, MMC, City of Wasilla
- ♦ 2005 No recipient
- ♦ 2004 Bertha Panigeo, CMC, North Slope Borough
- ♦ 2003 Sandra Dillon, CMC, Matanuska-Susitna Borough
- ♦ 2002 Linda Murphy, MMC, Kenai Peninsula Borough
- ♦ 2001 Mary Calhoun, CMC, City of Homer
- ♦ 2000 Mona Lisa Drexler, CMC, Fairbanks North Star Borough

Clerk of the Year Award History

The Clerk of the Year award was established in 2000 to recognize Alaska municipal clerks who have made significant contributions toward furthering the municipal clerk profession, improving municipal government, continuing professional development through education, demonstrating leadership, and making significant contributions to the quality of life in their community.



Membership Committee

Join or renew today by completing an application at alaskaclerks.org.

Remember - your membership must be current to serve on an AAMC Committee and to vote at the annual business meeting in December!

Questions? We're here to help!

Adena Benn (Chair), CMC, Fairbanks North Star Borough adena.benn@fnsb.gov

Sonya Pevan, CMC, Mat-Su Borough sonya.pevan@matsugov.us

Laurie Sica, MMC, Retired infosica@gmail.com

Lina Cruz, Kodiak Island Borough lcruz@kodiakak.us

Annika Woods, City of Kodiak awoods@city.kodiak.ak.us

Recent Recipients of the CMC and MMC Designation

Congratulations to Alaska's recent recipients of the prestigious Certified Municipal Clerk (CMC) and Master Municipal Clerk (MMC) designation from the International Association of Municipal Clerks.

Taylor Lee, CMC, Deputy Clerk for the City of Ketchikan

The Certified Municipal Clerk (CMC) program is designed to enhance the job performance of the Clerk in small and large municipalities. To earn the CMC designation, a Municipal Clerk must attend extensive education programs. The CMC designation also requires pertinent experience in a municipality. The CMC program prepares the applicants to meet the challenges of the complex role of the Municipal Clerk by providing them with quality education in partnership with institutions of higher learning, as well as State / Provincial / National Associations. The CMC program has been assisting clerks to excel since 1970.

The Master Municipal Clerk (MMC) program is the second and more advanced of the two professional designations granted by IIMC. The MMC program is an advanced continuing education program that prepares participants to perform complex municipal duties. The program has an extensive and rigorous educational component and a professional contribution component. The MMC applicant must demonstrate that they have actively pursued education and professional activities.



CALL FOR CANDIDATES

Interested in becoming a part of this great organization?

AAMC is currently accepting declarations of candidacy for several positions on the executive board. Being on the AAMC executive board is a rewarding experience, and is a great opportunity to utilize your skill set and help direct the future of AAMC.

Open Positions:

- **Second Vice President** (1-year term, 4-year commitment)
- **Education Director** (2-year term)
- **Secretary** (2-year term)

For more information on each position and forms required please go to: <https://www.alaskaclerks.org/general/page/2022-aamc-executive-board-declaration-candidacy-0>

If you have any questions on being on the executive board please reach out to AAMC President Brenda Ballou at bballou@cityofseward.net

AAMC – Promoting Sound Local Government since 1965

Hello fellow Alaskan Clerks,

The elections committee has interviewed three former AAMC Presidents regarding their time on the executive board to give Clerk's insight into the positions, and to encourage you to think about applying one day. Today we are highlighting Melissa Jacobsen's time as AAMC President from 2020-2021, please see attached. Thank you, Melissa for taking the time to answer our questions!

If you are interested in the vacant positions, please go to: <https://www.alaskaclerks.org/general/page/2022-aamc-executive-board-declaration-candidacy-0>

Melissa Jacobsen, MMC

City Clerk for City of Homer
President from 2020-2021



What made you decide to run?

I'd been serving on committees and as committee chair for quite a while and was also working toward my MMC certification. When the Communications Director seat came up for election I felt that was a good way to get my feet wet and see what serving on the executive board was all about, and also earn points toward certification. I was on my second term and one evening at an IIMC conference dinner we were sitting around the table, enjoying good food, wine, and company, then Shellie Saner leaned in and said she was going to run for 2nd VP that year. She encouraged a couple of us to plan to run in the consecutive years and we'd support each other along the way. That idea simmered for a little while and when my Communications Director term was ending, I stepped up and put in for 2nd VP. Smart move on Shellie's part 😊, she set up her successors as she moved through her presidency terms, and it was a great opportunity to set us all up for success. I really enjoyed serving on the Board and as Communications Director, and would likely have stepped up to serve as president at some point, but having that encouragement from a Clerk/friend, helped move me forward.

What experience as a Clerk helped you in this position?

My experience as a clerk was very helpful in my roles on the Board. I think we all spend a lot of time in meetings in a staff role and understand how they run. We also understand the purpose of a board to conduct the business of the organization and the importance of the work they do.

Please describe some of the learning experiences you had as a board member/president.

Serving as Communications Director I worked with all the Committee Chairs at some point so it taught me a lot about the different committees and their responsibilities for the Association. The position is also a voting member on the Executive Board and so it was helpful to learn the different roles of the Board members. Moving in to the President's role, starting as 2nd VP and working my way up and learning as I went was invaluable. Each transition was smooth because I had a good idea of what to expect stepping in to each position.

As President, learning to let go of what I thought should be and embracing flexibility became key, as well as learning leadership and how to work with the Board to work tough decisions on behalf of the organization. I was President when the pandemic started so just as we were getting started with conference planning, everything began moving and changing.

Melissa Jacobsen, MMC
City Clerk for City of Homer
President from 2020-2021

Cont.

Please describe a rewarding moment you had as a board member/president.

2020 was an unusual AAMC Presidential year. A rewarding time for me was working with AML to organize a regular weekly teleconference meeting time for Clerk's to call in and discuss challenges we were experiencing with the pandemic. We were immediately transitioning to virtual meetings on a variety of meeting platforms, dealing with how to provide notices and allowing for citizens to be heard. We were figuring out how to close buildings and still serve the public, or staying open and figuring out how to stay safe. And... how to safely and effectively conduct elections. It was a great way to share ideas, talk about what was working and what wasn't, share our fears and frustrations, and I felt that it helped us know we weren't alone in what we were going through at that time.

With the 2020 conference being canceled because of COVID-19, conducting our first virtual AAMC Annual Meeting was also extremely rewarding. There wasn't a guidebook for that but the Board worked together and we made it happen. I was so happy to see the membership connecting to Zoom and participating, and AAMC being able to get their work done!

What would you say to someone who is thinking about running, who might be on the fence, to encourage them to run?

Just do it! It's really rewarding to serve on an organization that gives so much back to its membership. You'll get an opportunity to learn how AAMC functions and help make decisions for its success. And it's a great way to form bonds with the other clerks you'll serve with, and be able to support each other while you're on the board and beyond!

Please explain the time commitment for the position you held, and how it fit into your work/home/life.

I didn't find the time commitment to be burdensome. As President you have the support of the committees in planning conferences and the Executive Board to work through decisions that need to be made. There were times I'd have to do a little bit of work in my off time, after work or lunch breaks, to prepare for Board meetings and for the annual meeting. It was less frequent as Communications Director, those tasks come up on a routine basis, and it was easier to allocate time to do that work.

For more information on positions please go to:

<https://www.alaskaclerks.org/general/page/2022-aamc-executive-board-declaration-candidacy-0>

Declarations of Candidacy are due no later than August 31, 2022.

Taylor Lee, Election Chair

taylorl@ktn-ak.us

Notice to Prospective Board Candidates

If you are filing as a candidate for the upcoming vacant seats on the AAMC Executive Board, you must complete the Declaration of Candidacy and Biographical Sketch forms (available on pages 6 and 7), and submit them by **August 31, 2022**, to Taylor Lee, AAMC Elections Committee Chair.



The forms are also available from the AAMC website:
alaskaclerks.org

If you have questions, please contact Taylor at: Phone: 907-228-5604 | Email: taylorl@ktn-ak.us | Mailing: Taylor Lee, City of Ketchikan, 334 Front Street, Ketchikan, AK, 99901

What to expect when you file for office

Verifying Eligibility of Candidates

The Elections Committee shall verify with the Membership Committee that those who have declared meet the qualifications of Article IV, Section 2, Eligibility for Office, of the AAMC Bylaws.

The Elections Committee shall provide the list of the qualified candidates to the Executive Board by their September meeting.

Preparation of Ballot

The Elections Committee shall prepare the ballot with the names of all qualified candidates for office. The ballot shall provide a space for a “write-in” vote for each office; provided, however, that the eligibility provisions for write-in candidates shall apply.

Notification of Membership

The candidate information shall be made available to the membership by e-mail and posted to the AAMC website no later than September 15. The information packet shall contain:

- declaration of candidacy; and
- candidate statements; and
- photo (if provided).

Each candidate on the ballot shall be notified by the President or designee of the election results. If a write-in candidate is elected to any position and indicates a willingness to serve, the President or designee shall notify the candidate of the requirements set forth in Article IV, Section 1 and Section 4(b) of the AAMC Bylaws.



Fundraising Committee Report

Get your AAMC Swag in time to represent our great organization at your regional and national conferences! Scan the QR or visit <https://www.redbubble.com/people/AAMCFundraising/shop> to see the new products.

Currently available are items with the official AAMC logo as well as the 2021 and 2020 merchandise.

Use the QR code to view all of the items available!

Here is a sneak peek!



About AAMC

The Alaska Association of Municipal Clerks (AAMC) was established in 1965 by a group of 13 determined clerks with the intent to promote sound local government and the continuing education of municipal clerks throughout Alaska. Today, AAMC is a professional organization of borough, city, and village clerks from across Alaska dedicated to the continued growth and development of the municipal clerk profession.

Published by Clerks for Clerks!

If you have news to share or ideas for future additions of the Oracle newsletter, please email Communications Director Kim Lane at clerk@wrangell.com.

Executive Board:

President Brenda Ballou, MMC, City of Seward

First Vice President Brenda Henry, MMC, Matanuska-Susitna Borough

Second Vice President April Trickey, MMC, Fairbanks North Star Borough

Immediate Past President Jamie Heinz, MMC, Municipality of Anchorage

Communications Director Kim Lane, MMC, City & Borough of Wrangell

Education Director Beth McEwen, MMC, City and Borough of Juneau

Secretary Danyielle Snider, MMC, City of Fairbanks

Treasurer Renee Krause, MMC, City of Homer

WWW.ALASKACLERKS.ORG

This newsletter was published by
Communications Director
Kim Lane
clerk@wrangell.com
907-874-2381



Summer



Oracle Newsletter



President's Message



Happy Fall AAMC Clerks,

The termination dust is already on the peaks surrounding Seward and winter is coming! The western shores of Alaska have just suffered a terrible storm and have lots of work to do in the next few weeks to get repaired and ready before the temperatures drop. Please keep them in your thoughts, and if you know someone in those communities, take a moment to reach out and let them know they're not alone.

By the time you read this, I will have attended the Oregon Association of Municipal Records (OAMR) Conference in Newport, Oregon. I am looking forward to attending and representing Alaska.

The AAMC Conference registration will soon be available online. The change to the new location has led to some delays, so please continue to be patient as we work through finalizing the program. I assure you, the education program is going to be fantastic!

Many of the committees have been working hard and have accomplished good things on our behalf, and I want to give a shout out to a few in particular: the Publications Committee for updating the AAMC Clerk's Handbook, the Elections Committee for preparing our election, the Fundraising Committee for gathering some incredible items, the Education Committee for pulling together some amazing facilitators and trainers, and the Conference Planning Committee for tackling the move to the new location with grace and flexibility. It really does take GRIT to be a clerk!

I am really looking forward to seeing everyone in December at the AAMC Conference. It has been my pleasure and my honor to serve as your president this year. Thank you for your support!

Brenda Ballou, MMC

AAMC President

Inside this issue

- AAMC Conference Info.....2-4
- AAMC Conf. Save the Date!5
- Athenian Dialogue.....6
- Advanced Academy.....7
- Fundraising.....8
- Scholarship Committee Report...9
- Election of Officers.....10
- Contact Information.....11



AAMC Annual Conference December 3 - 6 GENERAL INFORMATION

NEW DATE AND LOCATION!

Conference location has moved. The 57th Annual Conference will be held at the Dena'ina Center, which is only three walking minutes from the Marriott in beautiful downtown Anchorage! There will be a shuttle available between the Marriott and the Dena'ina Center. Pick-up locations and times will be provided at a later date.

LODGING AND RESERVATIONS

This year, lodging nearer the new conference location is recommended. Welcome to the Marriott Downtown Anchorage! *Make your reservations now!*

Use the AML room block name “Alaska Municipal League” in order to receive the conference rate of \$149.

For the Marriott Downtown Anchorage, call 1-907-279-8000. The cut-off date is Thursday, November 3, 2022. The room block will be released to the general public after this date.

PARKING/Wi-Fi

There is a covered parking garage kitty corner to the Marriott about a block away at the 7th and G Street Parking Garage. There is also a large parking lot directly in front of the Marriot; they also offer valet parking.

Wi-Fi service is free for guests staying at the Marriott.

COME TOGETHER WITH OTHER CLERKS

Meet and reconnect with Alaska Clerks, share experiences, and bring home new ideas! Conference topics feature a bring-back of the ever-popular Nuts & Bolts for newer clerks. Conference attendance earns 2 CMC “Experience” or 2 MMC “Professional/Social” points towards IIMC Certification. General Educational Sessions are scheduled for Monday, December 5th and Tuesday, December 6th. The registration fee is \$400 for members unless you take advantage of the early bird registration; and \$400 for non-members.

REGISTER EARLY AND SAVE!

Register by **November 2** and save \$50 on the conference fee by registering early. Pre-registration ensures that meals are ordered for you and that conference materials are ready.

AAMC Annual Conference
December 3 - 6
GENERAL INFORMATION cont.

ATHENIAN DIALOGUE

On Saturday, December 3rd, AAMC is excited to present *The Gifts of Imperfection*, by Brene Brown as the Athenian Dialogue for this year's conference. Janice Bates will facilitate this session. For completing this IIMC sanctioned class, you will earn 3 CMC or 3 MMC "Education" points after submitting a written assessment. There will be a plated lunch that is included in the \$125 registration fee.

ACADEMY

This year's Academy session on Sunday, December 4th features Joyce Brooks,—who will present "Let Others C the Leader in You." For completing this IIMC-sanctioned 8-hour class, you will earn 3.25 CMC or 3.25 MMC "Education" points after submitting a written assessment. There will be a lunch buffet that is included in the \$175 registration fee.

AIRLINES

Alaska Airlines: A 7% discount is available on all regular Alaska Airlines fares to Anchorage. Discount Code ECMX249 has been activated and is available for booking. To use the code, go online to alaskaair.com and input the discount code when searching for flights. The discount will be applied to any flights meeting the contract parameters. By clicking the "?" next to the discount code box after entering the code you may view a detailed description of the rules. You and your guests may also use the Discount Code by calling Alaska Airlines Group Desk; however, a \$15.00 per person ticketing fee will apply.

RAVN ALASKA

A 10% discount is available for all flights on Ravn related to annual conference travel. Go to www.flyravn.com and click on the "Advanced Search" tab and use the coupon code AML22 Enter promo code EVT15 to receive the special event fare. Some restrictions apply.

AAMC Annual Conference
December 3 - 6
GENERAL INFORMATION cont.

MEALS

Meals are included in the full conference registration fee. This year breakfast will be provided during the Academy only. Lunch will be provided for the Athenian Dialogue, the Academy session and general conference sessions. Most nights, dinner will be on your own however, there will be a plated dinner served during the banquet. Please indicate on the registration form if you have special dietary needs. Guest(s) are welcome to join you for conference meals. Please select those meals under “Food – Single Event Registration” on the registration form and be sure to include your payment.

PRESIDENT’S RECEPTION!

Monday night (December 5th), there will be a fun-filled evening with our exhibitors held in the third-floor foyer. Come enjoy the comradery and delicious appetizers during this fun and social event, “Vendor Speed Dating”. Don’t miss out!

CONFERENCE AND EVENT ATTIRE

Please wear whatever makes you comfortable! Don’t let attire determine what events you attend. The most important thing is to have some fun!



AAMC Annual Conference Education Offerings December 3 - 6

All sessions will take place at the Dena'ina Center in Anchorage, Alaska

- Athenian Dialogue, Saturday, December 3 (see page 3 for more information)
- Advanced Academy, Sunday, December 4 (see page 4 for more information)
- Annual Conference, Monday and Tuesday, December 5 and 6

The Education Committee has been diligently planning the educational sessions for the 56th annual conference in Anchorage, December 3-6, 2022

The conference will begin with opening ceremonies and a keynote presentation, followed by General and Breakout Sessions.

General Session topics you can look forward to:

- A Municipal Clerk's Journey through Learning the Value of Digitizing City Documents
- How Full is Your Bucket
- Ethics
- Elections Panel
- Alaska Clerk Innovations
- Coffee Talk Round Table

Nuts and Bolts Breakout Sessions you can look forward to:

- Agendas and Meeting Basics
- Basic Parliamentary Procedure
- Introduction to Petitions

Conference Registration Materials will be available by October 1st!



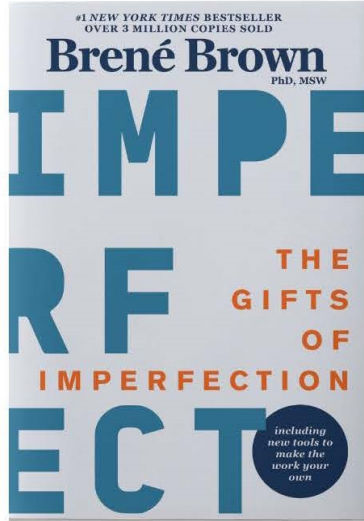


ATHENIAN DIALOGUE- 2022



Saturday, December 03, 2022

9:00am- 5:00pm; at the Dena'ina Center



About the book:

The Gifts of Imperfection By: Brené Brown

This book is an invitation to join a wholehearted revolution. A small, quiet grassroots movement that starts with each of us saying, “My story matters because I matter.” A movement where we can take to the streets with our messy, heartbreaking, grace-filled, and joyful lives. A movement fueled by freedom that comes when we stop pretending everything is OK when it isn’t. A call that rises up from our bellies when we find the courage to celebrate those intensely joyful moments even though we’ve convinced ourselves that savoring happiness is inviting disaster. Revolution might sound a little dramatic, but in this world, choosing authenticity and worthiness is an absolute act of resistance.

Please join us for this special learning opportunity!

REGISTRATION

\$125 including plated lunch;
limit of 30 participants

To register: Check the Athenian Dialogue box when you register for the AAMC annual conference.

Participants must read the book **BEFORE** the dialogue. Registration does not include the price of the book; must purchase separately.

EDUCATION POINTS

3 CMC/MMC points upon completion of a Learning Assessment.

Questions?? Contact Heidi Geagel at cityclerk@cityofseldovia.com



About the Facilitator:

Janice Bates has been the Executive Assistant/Clerk of Council for the City of Tipp City since 2011. She earned her Bachelor of Fine Arts Degree in Art and Art History with a concentration in Photography from Wright State University in 1999. Prior to working for the City, she was employed at Kaplan Higher Education where she was the Executive Assistant to the Campus President. During her tenure she wrote and taught several classes to include various Art History and History of Photography courses as well as New Student Success and Career Development.

In 2012, she became an active member of the Ohio Municipal Clerks Association (OMCA) and the International Institute of Municipal Clerks (IIMC). Since her membership, Janice earned her Certified Municipal Clerk (CMC) Designation in January 2015, her Athenian Fellow in May 2016 and her Master Municipal Clerk (MMC) Designation in August 2016. In 2017, she became an approved IIMC Athenian Dialogue Facilitator. Within IIMC Region V, she is one of three approved Athenian Dialogue facilitators entire state of Ohio!



Athenian Fellow:

Beth McEwen is the Municipal Clerk for the City Borough of Juneau of Alaska (CBJ). She has worked with CBJ since 1997 and served as Deputy Clerk from 2000-2018. Beth received her Certified Municipal Clerk designation in 2004 and her and Master Municipal Clerk certification in 2012 and was inducted into the Athenian Fellowship Society in May 2022. She is an active member of the International Association of Municipal Clerks, of the Alaska Association of Municipal Clerks (AAMC), and is currently serving as the AAMC Education Director. In 2015, Beth was awarded the Alaska Municipal League Municipal Employee of the Year.

JOYCE E. BROOKS

IT AIN'T OVER!

AAMC ACADEMY
DECEMBER 4, 2022 9:00 A.M. - 5:00 P.M.



Joyce E. Brooks has developed a program designed to strengthen leadership and enhance communication skills, while introducing tools to effectively adapt to change.

During this course, expect to explore how leadership skills impact organizational behaviors. Participants will learn how to leverage the strengths and talents of each team member. Through interactive and engaging activities, participants will build peer relationships and learn to recognize the signs of a dysfunctional team and how to avoid it.

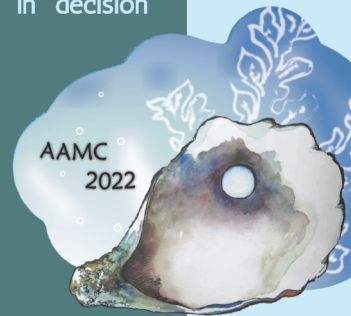
Finally, the session will emphasize the need for good leaders to be adaptive and prepared for change. Joyce will present examples of encountering change and the role perception plays in decision making.

Collectively, the concepts introduced during this course will provide inspiration and tools needed to become a stronger leader. Participants will leave with a renewed confidence in their ability to effectively lead.

Joyce was born and raised in Prichard, Alabama. She holds a Bachelor of Science degree in electrical engineering from the University of South Alabaman and a Masters degree in electrical engineering from the University of Alabama at Birmingham.

Joyce has had to battle breast cancer twice. Experiencing cancer and unexpectedly losing her husband of 14 years gave Joyce both the courage and opportunity to pursue paths that previously seemed impossible.

After a 21-year career with Alabama Power Company, she stepped out on faith, retired and started Brooks Consulting, LLC. The company's mission is to assist businesses and organizations to gain a competitive advantage by focusing on leadership development, organizational strategy, and individual wellbeing.



IT TAKES
Growth
Resilience
Integrity
Tenacity
TO BE A CLERK

Fundraising! Early Bird Order Form



IT TAKES
Growth
Requires
Integrity
Today
To Be A Clerk

Order your 2022 Conference Swag NOW!

These items are ONLY available through this order form—and will **NOT be available for purchase at the conference.*



T-Shirts	L-XL	2X	3X-5X	Quantity
A. Gray Crew Neck Small Logo	\$20	\$25	\$30	
B. Gray Crew Neck Large Logo	\$30	\$35	\$40	
C. Black Crew Neck Small Logo	\$20	\$25	\$30	
D. Black Crew Neck Large Logo	\$30	\$35	\$40	
E. Black V-Neck	\$25	\$30	\$35	
F. Sapphire V-Neck	\$25	\$30	\$35	

Hoodies	L-XL	2X	3X-5X	Quantity
G. Black Hoodie Small Logo	\$50	\$65	\$70	
H. Black Hoodie Large Logo	\$60	\$75	\$80	



All orders must be paid in full by October 28, 2022 to guarantee delivery at the AAMC Conference.

Orders can be emailed to rrodak@fairbanks.us or mailed to Fairbanks City Clerk.

Total \$		
Payment Method:	Mail Checks to:	Fairbanks City Clerk Attn: Rochelle Rodak 800 Cushman Street Fairbanks, AK 99701
	Credit Card Number:	_____ - _____ - _____ - _____
	EXP: ___/___	CID: _____ ZIP: _____
<i>Bottom Portion to be filled out by Fundraising Committee</i>		
Money Received		Product Delivered



Scholarship Committee Report

The Scholarship Committee will send out applications and AAMC Conference scholarship application information soon! Stay tuned for more details, check the AAMC website for applications or contact Di Cathcart at di.cathcart@juneau.org for more information.



2022 Annual Conference Election of Officers

AAMC members will elect candidates to the executive board during the 2022 annual business meeting. Don't miss this opportunity to participate in the decision-making process for your organization!

Nominations To Be Accepted From The Floor

At the close of the candidate filing period on August 31, no declarations of candidacy were received for Second Vice-President. **A call for nominations will take place during the annual business meeting. Please consider running for the seat.** AAMC is built on member volunteers needed to keep the organization moving forward, bringing fresh ideas, and investing in AAMC to keep it growing and advancing:

Second-Vice President

(One-year term with a four-year commitment)

Contact:

Elections Committee Chair
Taylor Lee, CMC

Phone: 907-228-5604

Email:

taylorl@City.Ketchikan.Ak.Us



Candidate for Education Director (2-Year Term)

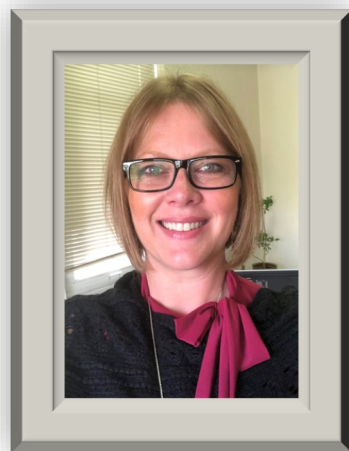
Candidate Name: Beth McEwen, MMC

Candidate Profile:

Current Position: City Clerk, City & Borough of Juneau

Phone: 907-586-5278

Email: beth.mcewen@juneau.org



Candidate for Secretary (Two-Year Term)

Candidate Name: Dani Snider, MMC

Candidate Profile:

Current Position: City Clerk,

Phone: 907-459-6774

Email: dsnider@fairbanks.us



About AAMC

The Alaska Association of Municipal Clerks (AAMC) was established in 1965 by a group of 13 determined clerks with the intent to promote sound local government and the continuing education of municipal clerks throughout Alaska. Today, AAMC is a professional organization of borough, city, and village clerks from across Alaska dedicated to the continued growth and development of the municipal clerk profession.

Published by Clerks for Clerks!

If you have news to share or ideas for future additions of the Oracle newsletter, please email Communications Director Kim Lane at clerk@wrangell.com.

Executive Board:

President Brenda Ballou, MMC, City of Seward

First Vice President Brenda Henry, MMC, Matanuska-Susitna Borough

Second Vice President April Trickey, MMC, Fairbanks North Star Borough

Immediate Past President Jamie Heinz, MMC, Municipality of Anchorage

Communications Director Kim Lane, MMC, City & Borough of Wrangell

Education Director Beth McEwen, MMC, City and Borough of Juneau

Secretary Danyielle Snider, MMC, City of Fairbanks

Treasurer Renee Krause, MMC, City of Homer



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This newsletter was published by
Communications Director
Kim Lane, MMC
clerk@wrangell.com
907-874-2381

